



# Boston Common Frog Pond

## Advance Sales Policies & Procedures

2019-2020 Season

### **Admission and Rental Costs:**

With Advances Sales purchases, adults (any patron over 58 inches tall) are admitted for \$6 each. Children (any patron under 58 inches tall) are admitted free of charge. Skate rentals are available for \$6 per pair for children and \$12 per pair for adults. Advance Sales requests are for groups of **twenty or more people** and must be received at least **fourteen days** prior to the requested date. Request forms must be submitted with payment.

### **Financial Arrangements:**

Payment in full is required by not less than **fourteen days** prior to the requested date. Passes may be picked up by the event's organizer for distribution to their guests. The various types of passes are: admission-only; rental-only (for children); and combination (adult admission + rental) passes. All passes are **NON-REFUNDABLE** unless the event is cancelled due to rink closure. Refunds will not be provided for any other reason.

### **Cancellation:**

Events may be cancelled due to rink closures for inclement weather or other unforeseen circumstances. If an event is in question, please call 617.635.2120 to confirm. In the event of a cancellation due to rink closure, refunds will be provided to the event organizer for returned passes only. Please note that all passes are valid at any time throughout the skating season and therefore the facility cannot accept responsibility for any distributed passes that were not returned to the event organizer. Organizers are encouraged to reschedule cancelled events on another mutually-agreeable date.

### **Alcohol:**

Alcoholic beverages are prohibited at the Frog Pond and throughout the Boston Common.

### **Smoking:**

Smoking or vaping of any substance is also prohibited at the Frog Pond and throughout the Boston Common.

### **Café:**

The facility's café is open for all events. Outside vending or catering is not allowed at the rink. Café items must be paid for directly to the snack bar.

### **Parking:**

Parking is available underneath the Boston Common in the Boston Common Parking Garage at 0 Charles St, between Boylston and Beacon Streets. Rate information is available from the garage.

### **Release of Liability:**

Guests skate at their own risk. The organizer understands that this activity presents and involves inherent risks, including injury or death. The organizer will notify their guests of these risks and all guests will voluntarily agree to expressly assume all risk of injury and death that may result from participation in this activity, related in any way to the use of this facility.

### **Conduct:**

To ensure the safety and enjoyment of our guests and clients, no unsafe or disruptive behavior will be tolerated on the premises. Intoxicated persons will not be permitted. No hockey sticks (or other equipment), electronic devices, or props are allowed on the ice. The Boston Common Frog Pond skating rink has the responsibility and the authority to exclude events inappropriate to the facility.



# Boston Common Frog Pond

## Advance Sales Request Form

2019-2020 Season

*All group events are subject to availability and weather conditions.*

Event Organizer: \_\_\_\_\_

Group Name: \_\_\_\_\_

Address: \_\_\_\_\_ Apt/Suite: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Phone number where you may be reached on the day of the event: \_\_\_\_\_

### Event Information:

Advance Sales are available for groups of **twenty (20) or more people** and must be reserved and paid for at least **fourteen (14) days in advance**. Admissions and rental passes must be picked up in person at the Boston Common Frog Pond.

### Available Days/Times:

Mondays	10am - 3:45pm
Tues, Weds, Thurs	10am - 9pm
Fridays and Saturdays	10am - 10pm
Sundays	10am - 9pm

Preferred Day: \_\_\_\_\_ Date: \_\_\_\_\_

Arrival Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Attendants: Adults \_\_\_\_\_ x \$6 each \_\_\_\_\_  
 Children \_\_\_\_\_ No Charge

Rentals: Adults \_\_\_\_\_ x \$12 each \_\_\_\_\_  
 (includes MA sales Tax) Children \_\_\_\_\_ x \$6 each \_\_\_\_\_

### Payment Information: (please circle payment method)

#### Check or Money Order

(payable to Boston Frog Pond)

#### Credit Card

(Visa, MasterCard, AmEx, or Discover)

Credit Card Number: \_\_\_\_\_ Exp Date: \_\_\_\_\_

Cardholders's Name: \_\_\_\_\_ CVV Code: \_\_\_\_\_

Signature: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Please fax, mail, or email this form to:

Boston Common Frog Pond  
PO BOX 120002  
Boston, MA 02112-0002  
frog.pond@scboston.org