



Boston Common Frog Pond

MONDAY NIGHT RINK RENTAL

OFFICIAL REQUEST FORM

2016-2017 Season

Organization: _____

Contact Person/Title: _____

Address: _____ Apt./ Suite: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Fax Number: _____

Email: _____ Event Organizer: _____

Day of Event Phone Number: _____

Please Note: The event organizer must be present for the entire event and will be responsible for providing payment of all final charges due at the close of the event.

EVENT INFORMATION

The cost of renting the rink is \$1500 for one and a half hours or \$2500 for three hours. This charge is for ice time only.

The facility is rented on Monday nights only at the times and dates specified below. Please select your preferred date:

Dec 12

Jan 9

Feb 6 (5:30-7pm only)

Dec 19

Jan 30

Feb 13

Feb 27

If your selected date is unavailable, do you have a second choice? _____

Time Preferred [Please check one]:

5:30 PM to 7:00 PM (\$1500)

7:30 PM to 9:00 PM (\$1500)

5:30 PM to 8:30 PM (\$2500)

Expected Attendance:

Number of Adults: _____ Number of Children: _____

Please indicate if the following items will be paid for by the event organizer:

Child Skates (at \$6 per pair):

Yes No

Snack Bar Service:

Yes No

Adult Skates (at \$12 per pair):

Yes No

Skating Instructor:

Yes No

Lockers (at \$3 per locker):

Yes No

(Available by arrangement)

Payment:

Check or Money Order made out to "Boston Frog Pond."

Visa Master Card Discover

Card Number: _____ Expiration Date: _____

Name of Cardholder: _____

Signature: _____

PLEASE NOTE: Reservations are taken on a first come, first serve basis upon receipt of payment in full for ice time. Any additional charges incurred on the night of your event must be paid in full at the close of the event. If necessary, vouchers for skate rentals, locker tokens, and food items can be issued to your guests, in the event that the organizer wishes to pay for any or all of these services. Vouchers will be tallied at the close of the event to determine final charges.

Please fax, email, or mail this form to:

Boston Common Frog Pond

PO BOX 120002

Boston, MA 02112-0002

Frog Pond Fax: (617) 635-2217

frog.pond@scboston.org



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Rental Cost:

The cost of renting the Frog Pond for private ice time is \$1500 for one and a half hours or \$2500 for three hours. This fee is for ice time only, and must be paid in full to hold the reservation.

Cancellation:

In the event of rink closure due to inclement weather or other unforeseen circumstances deemed necessary by rink management, a full refund or rain date (if available) will be issued. Under no circumstances will a refund be issued to the client for other reasons. If a client needs to cancel an event, a rain date (if available) or a future Monday Night Rental will be made available.

Alcohol:

Alcoholic beverages are prohibited at the Frog Pond and throughout the Boston Common.

Smoking:

Smoking is also prohibited at the Frog Pond and throughout the Boston Common.

Café:

The Frog Pond Café will remain open for all Monday Night Rentals. Outside vendors or caterers are not allowed on the premises. All charges incurred are due either directly to the snack bar at the time of purchase, or at the close of the event if the organizer is paying for items ordered.

Parking:

Parking is available underneath the Boston Common in the Boston Common Parking Garage at 0 Charles St, between Boylston and Beacon Streets. Rate information is available from the garage.

Release of Liability:

Guests at the Frog Pond skate at their own risk. The organizer understands that the activity of skating involves inherent risks, including injury or death. The organizer agrees to notify their guests of these risks, and that by entering the premises, they are voluntarily agreeing to expressly assume all risk of injury and death that may result from their participation in this activity related in any way to the use of this facility.

Conduct:

To ensure the safety and enjoyment of all of our guests and clients, no unsafe or disruptive behavior will be tolerated while on the Frog Pond premises. Intoxicated persons will not be permitted. No hockey sticks or other equipment will be allowed on the ice. The Boston Common Frog Pond has the authority and responsibility to remove disruptive guests from the premises and to prohibit inappropriate behavior.

I, _____, have read and reviewed the above information in preparation for my Monday Night Rental.

Signature: _____ Date: _____